

<b>Position Title</b>	Trainer - Quality Support Program		
<b>Band</b>	1		
<b>Department/Function</b>	Training & Curriculum		
<b>Location City</b>	Jammu	<b>State</b>	J&K
<b>Number of Positions</b>	1		
<b>Reporting to (Designation/Role)</b>	Sr. Manager Training		
<b>Ideal Age Bracket</b>	Up to 45		
<b>Qualification</b>	Graduation / Post Graduate + B.Ed (Mandatory)		
<b>Experience (in years)</b>	Minimum 6-8years of experience in teaching/teachers' training/ teachers' mentoring		
<b>Skill</b>	<p><b>Essential</b>  Communication &amp; Presentation skills,  Facilitation Skills,  Innovation and creativity,  Service &amp; Quality orientation,  Interpersonal Relationship</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Experience of working in a Government project</li> <li>• Must know local language (Read, Write and Speak)</li> </ul>		
<b>Key Roles &amp; Responsibilities</b>			
<ol style="list-style-type: none"> <li><b>1</b> Training Need Assessment in the designated area (State / District/ Block Level) <ul style="list-style-type: none"> <li>○ Identify gaps based on feedback from Project Head/Project Coordinators/Regional Heads</li> <li>○ Propose solution and plan of action with Sr. Manager-Training / Head T&amp;C</li> </ul> </li> <li><b>2</b> Planning &amp; deployment of district level training for teachers (Implementation of Training Calendar) <ol style="list-style-type: none"> <li>a. Pedagogical/skill based training</li> <li>b. Leadership training of Head of schools</li> <li>c. Other selected scholastic/co-scholastic training</li> </ol> </li> <li><b>3</b> School Visit and on the job support to the teachers and academic mentors</li> <li><b>4</b> Impact analysis of training organised</li> <li><b>5</b> Managing training data and documentation</li> <li><b>6</b> Academic support to Team</li> <li><b>7</b> Support and Contribute to T&amp;C on other academic assignments related to curriculum, training and assessment</li> </ol>			